

Appendix 3: Draft Minutes from Council Meetings (December 2014)

Cherwell District Council Minutes 15/12/14 (Draft)

Minutes of a meeting of the Council held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 15 December 2014 at 6.30 pm

55 Developing the Approach to Joint Working and the Delivery of Local Authority Service Draft Business Case

The Chief Executive submitted a report which presented the draft business case for a shared service and/or confederated approach to joint working and the delivery of local authority services following consideration by the three way Joint Arrangements Steering Group (JASG) on 27 November 2014 and the recommendation of Executive on 15 December 2014.

Councillor Woodcock proposed that a recorded vote be taken. Councillor Beere seconded the proposal. Members voted as follows:

Councillor Ken Attack – For	Councillor Mike Kerford-Byrnes – For
Councillor Andrew Beere – Against	Councillor James Macnamara – For
Councillor Claire Bell - Against	Councillor Melanie Magee – For
Councillor Maurice Billington – For	Councillor Kieron Mallon – For
Councillor Fred Blackwell – For	Councillor Nicholas Mawer – For
Councillor Norman Bolster – For	Councillor Nigel Morris – For
Councillor Ann Bonner – For	Councillor D M Pickford – For
Councillor Mark Cherry – Against	Councillor Nigel Randall – For
Councillor Surinder Dhesi – Against	Councillor G A Reynolds – For
Councillor John Donaldson – For	Councillor Barry Richards - Against
Councillor Andrew Fulljames – For	Councillor Alaric Rose – For
Councillor Michael Gibbard – For	Councillor Daniel Sames – For
Councillor Carmen Griffiths - For	Councillor Les Sibley – For
Councillor Tim Hallchurch MBE – For	Councillor Lawrie Stratford – For
Councillor Simon Holland – For	Councillor Rose Stratford – For
Councillor Alastair Milne Home – For	Councillor Lynda Thirzie Smart – For
Councillor David Hughes – For	Councillor Nicholas Turner – For
Councillor Russell Hurle – For	Councillor Douglas Webb – For
Councillor Tony Ilott – For	Councillor Douglas Williamson – For
Councillor Ray Jelf – For	Councillor Barry Wood – For
Councillor Matt Johnstone - Against	Councillor Sean Woodcock – Against

Resolved

- (1) That following endorsement by the Cherwell District, South Northamptonshire and Stratford On Avon District Councils Joint Arrangements Steering Group and the Executive meeting of 15 December 2014, subject to South Northamptonshire and Stratford on Avon District Councils resolving in similar terms:
 - I. That an 'in principle' move towards scenarios 2 and/or 4 as set out in the appended business case and its supporting papers (annex to the minutes as set out in the Minute Book) be agreed.
 - II. That it be agreed the appended business case (annex to the minutes as set out in the Minute Book) be used as the basis for public, partner and stakeholder

consultation and, subject to the outcome of that consultation not leading Members to a change of view, request that a full and final business case, taking account of the responses received to this consultation, be brought to the February 2015 Council meeting.

- III. That, agreement be given in principle, and subject to consideration of consultation responses, to include all services within the potential scope of joint working (as set out in the appended business case scenarios 2 and 4, section 6 - annex to the minutes as set out in the Minute Book), subject to prior approval of individual business cases on a service by service basis.
- IV. That, agreement be given in principle, and subject to consideration of any consultation responses, that any moves towards a confederated approach be undertaken on an incremental basis and that the first phase of services considered for inclusion be back office or support services.
- V. That additional tax and pensions advice be sought to ensure that any implementation costs associated with the confederation approach are fully quantified in any final business case.
- VI. That additional legal advice be sought to prepare governance arrangements for scenarios 2 and/or 4. This is to include arrangements such as a shareholders' agreement and exit strategy and the necessary transitional requirements (e.g. steering groups, shadow boards or joint committees) to oversee the establishment of joint working and/or confederation approaches. These proposals should be included as an appendix to any final business case.
- VII. That a full organisational development strategy be developed for adoption to aim to ensure that Members and employees have the requisite skills to operate within a shared service or confederation approach should the final business case be approved.

59 Developing the approach to Joint Working and the Delivery of Local Authority Service Draft Business Case - Exempt Appendices

Resolved

- (1) That the exempt appendices to agenda item 10, Developing the approach to Joint Working and the Delivery of Local Authority Service Draft Business Case, be noted.

South Northamptonshire Council Minutes 17/12/14 (Draft)

Minutes of a meeting of the Council held at Council Offices, Springfields, Towcester, Northants NN12 6AE on Wednesday 17 December 2014 at 5.00 pm.

59. Developing the approach to Joint Working and the Delivery of Local Authority Services Draft Business Case

The Chief Executive submitted a report which presented the draft business case for a shared service and/or confederated approach to joint working and the delivery of local authority services following consideration by the three way Joint Arrangements Steering Group (JASG) on 27 November 2014 and Cabinet on 8 December 2014.

Resolved

- (1) That following endorsement by the Cherwell District, South Northamptonshire and Stratford On Avon District Councils Joint Arrangements Steering Group and the Cabinet meeting of 8 December 2014, and the respective resolutions of Cherwell and Stratford on Avon District Councils that were reported to members in relation to this matter:
 - I. That an 'in principle' move towards scenarios 2 and/or 4 as set out in the appended business case and its supporting papers (annex to the minutes as set out in the Minute Book) be agreed.
 - II. That it be agreed the appended business case (annex to the minutes as set out in the Minute Book) be used as the basis for public, partner and stakeholder consultation and, subject to the outcome of that consultation not leading Members to a change of view, request that a full and final business case, taking account of the responses received to this consultation, be brought to the February 2015 Council meeting.
 - III. That, agreement be given in principle, and subject to consideration of consultation responses, to include all services within the potential scope of joint working (as set out in the appended business case scenarios 2 and 4, section 6 - annex to the minutes as set out in the Minute Book), subject to prior approval of individual business cases on a service by service basis
 - IV. That, agreement be given in principle, and subject to consideration of any consultation responses, that any moves towards a confederated approach be undertaken on an incremental basis and that the first phase of services considered for inclusion be back office or support services.
 - V. That additional tax and pensions advice be sought to ensure that any implementation costs associated with the confederation approach are fully quantified in any final business case.
 - VI. That additional legal advice be sought to prepare governance arrangements for scenarios 2 and/or 4. This is to include arrangements such as a shareholders' agreement and exit strategy and the necessary transitional requirements (e.g. steering groups, shadow boards or joint committees) to oversee the

establishment of joint working and/or confederation approaches. These proposals should be included as an appendix to any final business case.

- VII. That a full organisational development strategy be developed for adoption to aim to ensure that Members and employees have the requisite skills to operate within a shared service or confederation approach should the final business case be approved.

67. Developing the approach to Joint Working and the Delivery of Local Authority Services Draft Business Case - Exempt appendices

Resolved

- (1) That the exempt appendices to agenda item 10, Developing the approach to Joint Working and the Delivery of Local Authority Service Draft Business Case, be noted.

Stratford on Avon District Council Minutes 15/12/14 (Draft)

551. Developing the Approach to Joint Working and the Delivery of Local Authority Services

Minutes:

Consideration was given to the recommendations contained in Minute 544 of the meeting of The Cabinet held on 15 December 2014:

During the ensuing debate, it was proposed by Councillor Moore and seconded by Councillor Cheney that the following be added to the recommendations:

IV That the Overview and Scrutiny Committee be asked to review this matter as part of the consultation process as a matter of urgency.

On being put to the vote, the amendment was declared carried.

Individual votes were then taken on the recommendations contained in Minute 544 resulting as follows:

Recommendation I – carried with 1 Councillor voting against
Recommendation II – carried with 1 Councillor voting against
Recommendation III – carried with 6 Councillors voting against and 1 Councillor abstaining

The composite recommendation was then put to the vote and declared carried.

Thereafter, it was

RESOLVED:

That, following a review by the Transformation Joint Working Group of Cherwell District Council, South Northamptonshire Council and Stratford-on-Avon District Council and agreement by the Joint Arrangements Steering Group (JASG), the business case for options to deliver three way joint working was noted and those Chief Officers from all three Councils and the Transformation Team who produced the report were thanked for their work. Accordingly, it was agreed that, subject to Cherwell District and South Northamptonshire Councils resolving in broadly similar terms, Stratford-on-Avon District Council:

- I. agree an 'in principle' move towards scenario 2 as set out in the appended business case and its supporting papers;
- II. agree that the business case be used as a source of information for public, partner and stakeholder consultation and, subject to the outcome of any consultation not leading Members to a change of view, request that a full and final business case, taking account of the responses received to this consultation, be brought to the Council within a timescale endorsed by the Leader and Portfolio Holder; and
- III. agree in principle and subject to consideration of consultation responses to include all services within the potential scope of joint working, subject to prior approval of individual business cases on a service by service basis and that the first phase of services considered for inclusion are back office or support services.

- IV. That the Overview and Scrutiny Committee be asked to review this matter as part of the consultation process as a matter of urgency.